

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
SOUTH METRO WATER SUPPLY AUTHORITY**

**HELD:** Monday, September 19, 2016 at 1:00 p.m. at the South Metro Water Supply Authority, 2<sup>nd</sup> Floor Conference Room, 8400 East Prentice Avenue, Greenwood Village, Colorado 80111.

**ATTENDANCE:**

This regular meeting of the Board of Directors of South Metro Water Supply Authority ("Authority"), Douglas and Arapahoe Counties, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Dave Kaunisto, East Cherry Creek Valley  
Ron Redd, Parker Water & Sanitation District  
Mark Marlowe, Town of Castle Rock  
Heather Beasley, Pinery Water & Wastewater District  
John Kaufman, Centennial Water & Sanitation District

Also present were: Eric Hecox, SMWSA, Executive Director  
Rick Marsicek, SMWSA, Director of Engineering  
Mikal Martinez, SMWSA, Admin/Acct Assistant  
Sheila Giusti, SMWSA, Accounting Manager  
Angie Ellenwood, Engineering Dept. Asst.  
Russ Dykstra, Spencer Fane Britt & Browne LLP  
Pat Ratliff, Ratliff Associates  
Steve Coffin, GBSM, Inc.  
Mark Harding, Rangeview Metro District  
Sean Chambers, Stonegate Village Metro District  
Randy Gabriel, Meridian Metro Districts  
Mary Kay Provaznik, Dominion Water & Sanitation  
Luis Tovar, Cottonwood/Inverness Water & Sanitation Districts  
Mark McCluskey, CDM Smith  
Leif Lindahl, Forsgren Associates  
Mark Scott, individual

**CALL TO ORDER:**

Director Kaunisto noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors and called the meeting of the South Metro Water Supply Authority to order at 1:03 p.m.

**APPROVE/REVISE AGENDA:**

The Board reviewed the Agenda. Upon motion duly made, seconded, and unanimously carried, the Board approved the Agenda.

**PUBLIC COMMENT:**

None.

**MINUTES:**

Minutes from July 18, 2016 and August 15, 2016 Board Meetings were reviewed. Upon motion duly made and seconded, the Board approved both sets of Minutes.

**CLAIMS:**

Eric Hecox presented the current payables and August financials. The Board reviewed the claims presented for payments, represented by check numbers 4511 and 4512 for September interim payables and check numbers 4540 through 4548 for this month's regular payables. The August 2016 financial statement was reviewed. Upon motion duly made and seconded, the Board approved the interim payments, the present claims in the amount of \$34,670.73 and the monthly financial statement.

**COMMITTEE REPORTS:**

**Legislative Report** – Pat Ratliff updated the members on work being done by the interim committee and current efforts of Colorado Water Congress. Two bills have been dropped out of the seven with the interim committee (#5 to expand territory of Northern Water Conservancy and #7 for well inspection permit fees). Pat Ratliff clarified matters such as timing and process of bills in the water interim committee.

**Attorney's Report** – Russ Dykstra reported on the termination of the exiting Executive Director's contract.

**ACTION ITEMS:** none

**PRESENTATIONS/DISCUSSION ITEMS:**

**ASR Feasibility Study Update:** Mark McCluskey with CDM Smith was available to discuss and present an update on the progress of the Aquifer Storage and Recovery pilot study.

**UPDATES:** A written report was provided to the Board and Members. The following items were highlighted during the meeting:

**Master Plan:** Eric Hecox provided an update on the master plan efforts and related workshops.

**Regional Messaging:** Eric Hecox updated members on the ongoing media push surrounding the release of the 2016 Master Plan update, his one-on-one discussions with key leaders, a recent press release, and the updated fact sheet and website.

## RECORD OF PROCEEDING

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**Water Ambassadors:** Eric Hecox provided an update on the efforts moving forward with the Water Ambassador trainers, a site tour field trip, and revamped curriculum.

**Conservation Initiatives:** Eric Hecox explained that SMWSA has procured a conservation grant and he thanked members involved.

**Accounting & Staffing Activities:** Eric Hecox provided an update on in-house accounting activities to date and he explained that we have a new staff member, Chris Muller, who will start on September 30<sup>th</sup>.

### UPCOMING EVENTS:

- 9/20 – Conservation Subcommittee meeting
- 9/21-9/23 – Special District Association Conference – Rick Marsicek speaking
- 9/20-9/22 – CWCB board meeting, Edwards, CO
- 9/21 – Farewell staff lunch
- 9/21 – Regular WISE board meeting
- 9/30 – CFWE board meeting
- 10/6 – Regional Messaging subcommittee meeting
- 10/11-10/13 – Colorado Watershed Conference

**OTHER BUSINESS:** Staff and members wished Eric Hecox best wishes

**ADJOURNMENT:** There being no further business to come before the Board, upon a motion duly made, seconded and unanimously carried, the meeting was adjourned at 1:54 p.m. The next regularly scheduled board meeting will be held on October 17, 2016 at 1:00pm at 8400 East Prentice Avenue, Greenwood Village, CO 80111.

The foregoing minutes constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the South Metro Water Supply Authority.

  
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Rick Marsicek, Interim Executive Director