

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
SOUTH METRO WATER SUPPLY AUTHORITY**

HELD: Monday, October 19, 2015 at 1:00 p.m. at the South Metro Water Supply Authority, 2nd Floor Conference Room, 8400 East Prentice Avenue, Greenwood Village, Colorado 80111.

ATTENDANCE:

The regular meeting of the Board of Directors of South Metro Water Supply Authority ("Authority"), Douglas and Arapahoe Counties, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Mark Marlowe, Town of Castle Rock
Dave Kaunisto, East Cherry Creek Valley
Ron Redd, Parker Water & Sanitation District
Heather Beasley, Pinery Water & Wastewater District
John Kaufman, Centennial Water & Sanitation District

Also present were: Eric Hecox, SMWSA, Executive Director
Rick Marsicek, SMWSA, Director of Engineering
Logan Burba, SMWSA, Water Resources Engineer
Mikal Martinez, SMWSA, Admin/Acct Assistant
Russ Dykstra, Spencer Fane Britt & Browne LLP
Kris Mottram, CliftonLarsonAllen LLP
Pat Ratliff, Ratliff Associates
Mark Harding, Rangeview Metro District
Mary Kay Provaznik, Dominion W&SD
Rick McLoud, Centennial W&SD
Luis Tovar, Cottonwood/Inverness W&SDs
Katie Spahr, ACWWA
Jason Curl, CH2M
Sarah Stone, CH2M
Mark Bransom, CH2M
Dick Brown, PPRWA

CALL TO ORDER:

Director Kaunisto noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors and called the meeting of the South Metro Water Supply Authority to order at 1:03 p.m.

APPROVE/REVISE AGENDA:

The Board reviewed the Agenda. Upon motion duly made, seconded, and unanimously carried, the Board approved the Agenda.

PUBLIC COMMENT:

None.

MINUTES:

Minutes from September 21st Board Meeting were reviewed. Upon motion duly made and seconded, the Minutes were approved.

CLAIMS:

The Board reviewed the claims presented for payments represented by check numbers 4163 through 4164 for interim payables and check numbers 4165 through 4177 for this month's payables. The September 30, 2015 Financial Statement was also presented to the Board by Eric Hecox. Upon a motion duly made and seconded, the Board approved the interim payments, the present claims in the amount of \$38,107.91, and the Financial Statement for the period ending September 30, 2015.

COMMITTEE REPORTS:

Legislative Report – Pat Ratliff discussed the interim committee and water resources review committee activities this week. The members discussed draft bills including legislation relating to the State Engineer Statute Clean-up, prohibiting unauthorized diversions, small scale precipitation collection, timely access to federal lands for dam restoration, and others. October 29th is the day the interim committee votes on these draft bills.

Attorney's Report – Russ Dykstra mentioned that he will review Pat's memo. He also said the employee manual will be reviewed to ensure it is current and relevant.

ACTION ITEMS:

2016 Benefits: Eric Hecox briefly described the need for a change in health insurance carrier and he gave details related to the recommended change. Upon motion duly made and seconded, the Board voted to approve the carrier change in the Authority's benefits package.

PRESENTATIONS/DISCUSSION ITEMS:

November Small Providers Election and 2016 Officer Elections: Eric Hecox reminded members that the board seat elections are coming up. There will be a meeting at 12:30pm just before the regular November meeting for the small providers to choose their representation.

Potential Event with Legislators: Eric Hecox reminded members that there was a discussion at the May board meeting regarding a potential event with immediate area legislators. Pat Ratliff provided some insight on how turnout can be improved and how to structure the event that will give the best outcome. There was some discussion amongst members and suggestions were made to keep the meetings to one-on-ones with specific area

legislators. Eric will work with Pat Ratliff and Ron Redd to plan for something in early 2016.

UPDATES: A written report was provided to the Board and Members. The following items were highlighted during the meeting:

Water Ambassadors: Eric Hecox mentioned that there will be a new type of update in the monthly packets. These updates will show the schools that are scheduled for the month moving forward and they will provide figures for the numbers of elementary and high school students reached with the Water Ambassador efforts.

Office Space: Eric Hecox provided a brief overview on the status of the office move and he described possible opportunity for a subleasing scenario until the staffing plan has been fully implemented.

Staffing Update: Eric Hecox stated that staff is ready to move forward with the next position available within the Authority. The job posting for a staff accountant is included in the packet and Eric Hecox asked members to circulate the posting as appropriate.

UPCOMING EVENTS:

- 10/21 – RHR Water Purification Facility Grand Opening Celebration
- 10/26 – CO/WY Coalition Discuss Feasibility Study Results with WY State Officials
- 10/29 – Upper Colorado River Basin Water Forum – Eric is speaking on water efficiency and storage
- 11/9 – CO/WY Coalition Discuss Feasibility Study Results with western WY groups

OTHER BUSINESS:

None.

EXECUTIVE SESSION: Upon motion duly made, seconded, and unanimously carried, the Board entered into an executive session at 1:49 p.m. pursuant to CRS 24-6-402 (4) (b) and (e) to receive specific legal advice related to negotiations on the following:

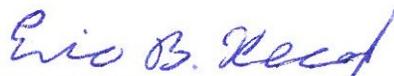
- a. SMWSA Master Plan

At 3:06 p.m., the Board adjourned the executive session and confirmed that no action was taken in executive session and that no matters were discussed beyond the scope for which it was called.

ADJOURNMENT: There being no further business to come before the Board, upon a motion duly made, seconded and unanimously carried, the meeting was adjourned at 3:07 p.m. The next regularly scheduled board meeting will be held on November 16, 2015 at 1:00pm at 8400 East Prentice Avenue, Greenwood Village, CO 80111.

RECORD OF PROCEEDING

The foregoing minutes constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the South Metro Water Supply Authority.



Eric Hecox, Executive Director