

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
SOUTH METRO WATER SUPPLY AUTHORITY**

HELD: Monday, May 18, 2015 at 1:00 p.m. at the South Metro Water Supply Authority, 2nd Floor Conference Room, 8400 East Prentice Avenue, Greenwood Village, Colorado 80111.

ATTENDANCE:

The regular meeting of the Board of Directors of South Metro Water Supply Authority ("Authority"), Douglas and Arapahoe Counties, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Dave Kaunisto, East Cherry Creek Valley
Ron Redd, Parker Water & Sanitation District
Mark Marlowe, the Town of Castle Rock
Heather Beasley, Pinery Water & Wastewater District
John Kaufman, Centennial Water & Sanitation District

Also present were: Eric Hecox, SMWSA, Executive Director
Rick Marsicek, SMWSA, Director of Engineering
Logan Burba, SMWSA, Water Resources Engineer
Mikal Martinez, SMWSA, Admin/Acct Assistant
Angie Ellenwood, SMWSA, Intern
Russ Dykstra, Spencer Fane Britt & Browne LLP
Kevin Collins, CliftonLarsonAllen LLP
Pat Ratliff, Ratliff Associates
Mary Kay Provaznik, Dominion W&SD
Katie Spahr, ACWWA
Doug Scott, Meridian Metro District
Jim McGrady, Stonegate Village Metro District
Luis Tovar, Cottonwood & Inverness
Jason Curl, CH2M Hill

CALL TO ORDER:

Director Kaunisto noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors and called the meeting of the South Metro Water Supply Authority to order at 1:02 p.m.

APPROVE/REVISE AGENDA:

The Board reviewed the Agenda. Eric suggested a deletion of question marks left on draft in error. Upon motion duly made, seconded, and unanimously carried, the Board approved the Agenda with the revision.

PUBLIC COMMENT:

None.

MINUTES:

Minutes from April 20th Board Meeting were reviewed. Upon motion duly made and seconded, the Minutes were approved.

CLAIMS:

The Board reviewed the claims presented for payments represented by numbers 4098 through 4100 for interim payables and numbers 4101 through 4113 for monthly payables. The April 30, 2015 Financial Statement was also presented to the Board. Eric asked the members who are outstanding on their invoices to please get those paid. Upon a motion duly made and seconded, the Board approved the interim (\$5,140.87 total for rent, Unum, and ICMA) and present claims in the total amount of \$104,948.26 and the Financial Statement for the period ending April 30, 2015.

COMMITTEE REPORTS:

Legislative Report – Pat Ratliff presented on the legislative committees and distributed a handout covering current bill positions and status as of April 15, 2015. Pat explained how the Rain barrel bill was killed in the Senate and she also discussed matters covered under SB 183 – quantifying water rights through historic consumption, which was signed by the Governor last week. She answered several questions. Pat stated there will be a hybrid report that will provide an update on each bill passed during this session. Eric and Pat discussed a potential educational presentation to area legislators.

Attorney’s Report – Russ Dykstra has nothing to report on at this time.

DISCUSSION ITEMS:

Regional Messaging: Eric Hecox provided an overview of the April activity report generated by GBSM. He gave kudos to staff and the messaging team for a very successful launch of the social media efforts, and he provided an overview of the metrics related to the website. Eric also pointed out areas where the program could use help from members, e.g. when we have news to share or as we reach milestones, SMWSA could use help distributing or sharing this news with members’ stakeholders and beyond. Eric also illustrated the rationale behind including surveys in the regional messaging program, and he asked the Board if they’d like to have their board members involved when the survey results and analysis is rolled out. Most board members declined but asked if there is a way to present that information to their boards on their own with a brief write-up. The survey results and analysis is expected at the next monthly board meeting.

ASR Grant Update: Eric directed members to the interim report within the board packet. He provided a review on the grant to date and the reasoning behind delaying the project and

extending the grant. Ron Redd suggested that CDM provide an executive summary of the larger reports.

Master Plan: Logan Burba provided a review of the Master Plan efforts to date, and she thanked all who attended the Master Plan subcommittee meeting. Jason Curl with CH2M Hill provided more detail to the look forward on several planned workshops.

2015 Meeting Agenda Look Ahead: Eric Hecox distributed and detailed a handout listing known and potential matters planned for coming SMWSA board meetings throughout 2015.

ACTION ITEMS:

Sponsorship Request – CWC Stewardship Project: Eric gave an overview of the request made by CWC for a SMWSA contribution toward their efforts on the Stewardship Project. Eric and Pat answered questions by the Board and provided reasons as to why SMWSA should stay involved in the issue. Upon motion duly made and seconded, the Board voted to approve a \$2,000 contribution from SMWSA the the CWC Stewardship Project.

Sponsorship Request – Greenway Foundation Reception on the River: Eric provided a review of SMWSA involvement and past contributions to this organization and event. Upon motion duly made and seconded, the Board voted to approve a \$1,000 contribution to the Reception on the River.

UPDATES: A written report was provided to the Board and Members. The following items were highlighted during the meeting:

Snowpack Report: Eric provided a brief explanation of the current snowpack report.

UPCOMING EVENTS:

- 5/19 – Conservation Subcommittee Meeting
- 5/20 – WISE Participants Meeting
- 5/25 – Memorial Day (SMWSA Offices Closed)
- 5/27 – Parker Sustainability Fair
- 5/29 – CFWE all day Board Meeting
- 6/4 – Regional Messaging Subcommittee Meeting
- 6/11 – 6/12 – CFWE Urban Water Efficiency Tour

OTHER BUSINESS:

None.

EXECUTIVE SESSION: Upon motion duly made, seconded, and unanimously carried, the Board entered into an executive session at 2:13 p.m. pursuant to CRS 24-6-402 (4) (b) and (f) to receive specific legal advice related to negotiations on the following:

- a. Executive Director Review

At 2:45 p.m., the Board adjourned the executive session and confirmed that no action was

RECORD OF PROCEEDING

taken in executive session and that no matters were discussed beyond the scope for which it was called.

ADJOURNMENT: There being no further business to come before the Board, upon a motion duly made, seconded and unanimously carried, the meeting was adjourned at 2:46 p.m. The next regularly scheduled board meeting will be held on June 15, 2015 at 1:00pm at 8400 East Prentice Avenue, Greenwood Village, CO 80111.

The foregoing minutes constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the South Metro Water Supply Authority.



Director of the Authority