

**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
SOUTH METRO WATER SUPPLY AUTHORITY**

**HELD:** Monday, June 6, 2016 at 1:00 p.m. at the South Metro Water Supply Authority, 2<sup>nd</sup> Floor Conference Room, 8400 East Prentice Avenue, Greenwood Village, Colorado 80111.

**ATTENDANCE:**

This special meeting of the Board of Directors of South Metro Water Supply Authority ("Authority"), Douglas and Arapahoe Counties, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Dave Kaunisto, East Cherry Creek Valley  
Mark Marlowe, Town of Castle Rock  
Ron Redd, Parker Water & Sanitation District  
Heather Beasley, Pinery Water & Wastewater District  
John Kaufman, Centennial Water & Sanitation District

Also present were: Eric Hecox, SMWSA, Executive Director  
Rick Marsicek, SMWSA, Director of Engineering  
Logan Burba, SMWSA, Water Resources Engineer  
Mikal Martinez, SMWSA, Admin/Acct Assistant  
Angie Ellenwood, SMWSA intern  
Russ Dykstra, Spencer Fane Britt & Browne LLP  
Pat Ratliff, Ratliff Associates  
Pat Mulhern, Cottonwood & Inverness  
Mary Kay Provaznik, Dominion W&SD

**CALL TO ORDER:**

Director Kaunisto noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors and called the meeting of the South Metro Water Supply Authority to order at 1:00 p.m.

**APPROVE/REVISE AGENDA:**

The Board reviewed the Agenda. Upon motion duly made, seconded, and unanimously carried, the Board approved the Agenda.

**PUBLIC COMMENT:**

None.

**MINUTES:**

Minutes from April 18, 2015 Board Meeting were reviewed. Upon motion duly made and seconded, the Minutes were approved.

**CLAIMS:**

Eric Hecox presented the current payables and April financials. The Board reviewed the claims presented for payments, represented by check numbers 4281 through 4288 for interim payables and check numbers 4316 through 4320 for this month's regular payables. The April 2016 financial statement was reviewed. Upon motion duly made and seconded, the Board approved the interim payments, the present claims in the amount of \$26,199.95 and the monthly financial statement.

**COMMITTEE REPORTS:**

**Legislative Report** – Pat Ratliff updated the members on the interim committee and the new appointment on the South Platte representative CWCB.

**Attorney's Report** – Russ Dykstra reported to the members on the matter of the retirement plan trustee designation. He recommended that the board appoint the Executive Director and the President of the Board to dually act as trustees of the plan. Upon motion duly made and seconded, the Board voted to designate Eric Hecox and David Kaunisto as trustees of the ICMA Corp. Retirement Plan.

**ACTION ITEMS:**

**Knaster Technology Group and RoseASP Accounting Agreements:** Eric Hecox provided an overview of efforts to date related to the accounting transition and the software selection. Sheila Giusti answered questions related to annual costs and start-up. Upon motion duly made and seconded, the Board voted to ratify the proposed accounting software agreements.

**Greenway Foundation Reception on the River:** Eric Hecox presented the request for a sponsorship. Upon motion duly made and seconded, the Board voted to approve a sponsorship of \$1000 to the Greenway Foundation.

**PRESENTATIONS/DISCUSSION ITEMS:**

**Draft 2017 Budget:** Eric Hecox presented the draft 2017 Budget and coordinating documents, and he explained items such as anticipated operating dues, regional messaging, master planning, Flaming Gorge, and ASR. Members provided feedback on the scale for public relations and regional messaging. Eric Hecox explained there will be changes for the Flaming Gorge revenue and expenditure, and there will be a refinement on the scopes for regional messaging and master plan.

**Master Plan Public Document:** Eric Hecox provided an overview of the progress made with the Master Plan and the coordinating public document that will be released this year. The next step is moving the content into a design layout that is consistent with SMWSA's most recent annual report.

**South Platte Regional Opportunities Work Group (SPROWG):** Eric Hecox provided details on SPROWG and its current efforts and structure. Members discussed the pros and cons of SMWSA's involvement, and they provided feedback and direction on future involvement with SPROWG.

**UPDATES:** A written report was provided to the Board and Members. The following items were highlighted during the meeting:

**ASR:** Eric Hecox updated members on ASR and described current efforts related to the work being done with CDM and CSU.

**Agenda Look Ahead:** Eric Hecox provided an explanation on several items on this month's agenda look ahead.

**UPCOMING EVENTS:**

- 6/7/16 – Joint Metro/SP BRT Workshop
- 6/8/16 – CFWE Executive Committee meeting
- 6/16-7/7/16 – Eric on leave to Sri Lanka
- 6/9/16 – Metro Basin Roundtable meeting
- 6/15/16 – WISE board meeting
- 6/16/16 – Water Ambassador Year-end update
- 6/27/16 – CO/WY Coalition conference call
- 7/12/16 – CFWE Executive Committee meeting

**OTHER BUSINESS:**

John Kaufman provided an update on the Chatfield Reallocation case.

Eric Hecox explained that he will be participating in the Colorado Groundwater Commission.

Eric Hecox explained that he will be on leave to Sri Lanka and that Rick Marsicek should have authority to act on the Executive Director's behalf. Legal counsel recommended a formal motion to this effect. Upon motion duly made and seconded, the Board voted to approve the delegation of authorities to Rick Marsicek for the Executive Director in Eric Hecox's absence.

**EXECUTIVE SESSION:** Upon motion duly made, seconded, and unanimously carried, the Board entered into an executive session at 2:12 p.m. pursuant to CRS 24-6-402 (4) (f) to receive specific legal advice related to negotiations on the following:

- a. Updated Staffing Plan
- b. Executive Director's Annual Review

At 2:40 p.m., the Board adjourned the executive session and confirmed that no action was taken in executive session and that no matters were discussed beyond the scope for which it was called.

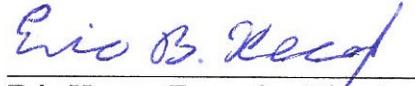
**ADJOURNMENT:** There being no further business to come before the Board, upon a motion duly made, seconded and unanimously carried, the meeting was adjourned at 2:41

RECORD OF PROCEEDING

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p.m. The next regularly scheduled board meeting will be held on July 18, 2016 at 1:00pm at 8400 East Prentice Avenue, Greenwood Village, CO 80111.

The foregoing minutes constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the South Metro Water Supply Authority.

  
Eric Hecox, Executive Director

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