

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
SOUTH METRO WATER SUPPLY AUTHORITY**

HELD: Monday, February 22, 2016 at 1:00 p.m. at the South Metro Water Supply Authority, 2nd Floor Conference Room, 8400 East Prentice Avenue, Greenwood Village, Colorado 80111.

ATTENDANCE:

The regular meeting of the Board of Directors of South Metro Water Supply Authority ("Authority"), Douglas and Arapahoe Counties, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Mark Marlowe, Town of Castle Rock
Ron Redd, Parker Water & Sanitation District
Heather Beasley, Pinery Water & Wastewater District
John Kaufman, Centennial Water & Sanitation District

Also present were: Eric Hecox, SMWSA, Executive Director
Rick Marsicek, SMWSA, Director of Engineering
Logan Burba, SMWSA, Water Resources Engineer
Sheila Giusti, SMWSA, Accounting Manager
Mikal Martinez, SMWSA, Admin/Acct Assistant
Angie Ellenwood, SMWSA intern
Russ Dykstra, Spencer Fane Britt & Browne LLP
Pat Ratliff, Ratliff Associates
Kevin Collins, CliftonLarsonAllen LLP
Katie Spahr, ACWWA
Kevin McBrien, ACWWA
Keith Myers, Suez / Utility Service
Kevin Barnes, Suez / Utility Service
Mark Harding, Rangeview Metro District
Sarah Stone, CH2M
Tim Murrell, Douglas County
Deborah Gallegos, Centennial W&SD

CALL TO ORDER:

Director Marlowe noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors and called the meeting of the South Metro Water Supply Authority to order at 1:00 p.m.

APPROVE/REVISE AGENDA:

The Board reviewed the Agenda. Upon motion duly made, seconded, and unanimously carried, the Board approved the Agenda.

PUBLIC COMMENT:

None.

MINUTES:

Minutes from January 25, 2015 Board Meeting were reviewed. Upon motion duly made and seconded, the Minutes were approved.

CLAIMS:

Eric Hecox introduced Sheila Giusti as SMWSA's newest employee and Accounting Manager. Sheila provided a brief overview of her experience and the members welcomed her aboard. The Board reviewed the claims presented for payments, represented by check numbers 4244 through 4254 for interim payables and check numbers 4256 through 4258 for this month's regular payables. The December 2015 / Year-end financial statement will be discussed under Action Item 8a. Upon motion duly made and seconded, the Board approved the interim payments and the present claims in the amount of \$4,477.32.

COMMITTEE REPORTS:

Legislative Report – Pat Ratliff provided her report on the current bills in legislation. Upon motion duly made and seconded, the Board voted to oppose HB16-1005 Residential Precip Collection bill as currently written and to monitor amendments as they become available. Pat recommended that the Board takes the following positions to current bills: support HB16-1256 So. Platte Water Storage Study, oppose HB16-1283 Water Loss Audit Report Performance Standards, monitor SB16-117 Limiting State Agencies Authority to Set Fines, and oppose SB16-128 Amending Augmentation and Substitute Supply Plans. Upon motion duly made and seconded, the Board voted to support, monitor, and oppose these current bills upon Pat Ratliff's recommendations as listed.

Attorney's Report – Russ Dykstra discussed HB16-1188 Separate Gov't Entity Transparency. The bill would require the Authority to file an annual notice and the establishing agreement for the Authority and any future amendments.

ACTION ITEMS:

2015 Draft Audit & Report: Kevin Collins with CLA presented the Draft Audit for 2015 and he answered questions from members. Upon motion duly made and seconded, the Board voted to accept the audit report and to direct staff to work with the auditor to file with the State provided there are no substantive changes.

Master Plan Scope of Work Amendment: Logan Burba provided an update on the status of the regional Master Plan work to date. Logan explained that staff will work with CH2M and GBSM to develop a public Master Plan document, which means the CH2M scope must be amended. Logan Burba recommended that GBSM's current contract be amended as well, and she explained that the total not-to-exceed amount will be \$18,000. The split between the

two consultants is still to-be-determined. Upon motion duly made and seconded, the Board voted to approve the amendment and expenditure.

Element Water Consulting Contract: Logan Burba described the regional conservation efforts to date and she explained the need for an additional contract with Element Water Consulting. The contract would cover three specific tasks that have been determined by the conservation subcommittee. The amount for the contract would not exceed \$17,500. Eric Hecox thanked members who have sent staff and experts to participate in the subcommittee and explained that their help has made a great difference in the outcome and cost. Upon motion duly made and seconded, the Board voted to approve the new Element Water Consulting contract.

PRESENTATIONS/DISCUSSION ITEMS:

Ice Pigging Presentation: Kevin Barnes and Keith Myers with Suez, together with Katie Spahr and Kevin O'Brien with ACWWA, presented their technology on ice pigging. They answered questions on the process and cost, and ACWWA encouraged other members to consider a cost sharing scenario, since the cost is factored by the day rather than by pipeline or segment.

UPDATES: A written report was provided to the Board and Members. The following items were highlighted during the meeting:

ASR: Eric Hecox explained that efforts for the ASR Pilot Study have been reinitiated with CDM and CSU. A revised scope of services is being developed, and once CWCB has approved the scope, the Groundwater Subcommittee and CDM/CSU will move forward in the next few months.

Water Ambassadors: Eric Hecox reminded members that the Water Ambassador program has begun operations for this semester and is budgeted moving forward on a school-year basis. Members have been invoiced for 18 months to cover the period January 2016 through June 2017 and SMWSA has contracted with Andrew Streight for this same period. School visits are now underway. Angela Ellenwood has also contracted with the Water Ambassador program as a trainer in addition to her duties as a SMWSA intern.

Snowpack Summary: Eric Hecox provided an overview of the current snowpack report for February.

UPCOMING EVENTS:

- 2/23 – IBCC Meeting
- 2/24-2/26 – Eric will be out on annual leave
- 3/4 – Eric will participate in a CWCB meeting to discuss a potential Bear Creek Reservoir Reallocation project
- 3/7-3/9 – P3 Conference – Eric will attend
- 3/10 – Metro Roundtable meeting

OTHER BUSINESS:

RECORD OF PROCEEDING

Ron Redd described current outreach efforts related to the Rueter Hess Reservoir recreation.

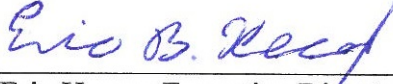
EXECUTIVE SESSION: Upon motion duly made, seconded, and unanimously carried, the Board entered into an executive session at 2:14 p.m. pursuant to CRS 24-6-402 (4) (b) and (e) to receive specific legal advice related to negotiations on the following:

- a. CO/WY Coalition Next Steps

At 2:30 p.m., the Board adjourned the executive session and confirmed that no action was taken in executive session and that no matters were discussed beyond the scope for which it was called.

ADJOURNMENT: There being no further business to come before the Board, upon a motion duly made, seconded and unanimously carried, the meeting was adjourned at 2:31 p.m. The next regularly scheduled board meeting will be held on March 21, 2016 at 1:00pm at 8400 East Prentice Avenue, Greenwood Village, CO 80111.

The foregoing minutes constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the South Metro Water Supply Authority.



Eric Hecox, Executive Director