

RECORD OF PROCEEDING

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**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
SOUTH METRO WATER SUPPLY AUTHORITY**

**HELD:** Monday, December 7, 2015 at 1:00 p.m. at the South Metro Water Supply Authority, 2<sup>nd</sup> Floor Conference Room, 8400 East Prentice Avenue, Greenwood Village, Colorado 80111.

**ATTENDANCE:**

The regular meeting of the Board of Directors of South Metro Water Supply Authority ("Authority"), Douglas and Arapahoe Counties, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Mark Marlowe, Town of Castle Rock  
Dave Kaunisto, East Cherry Creek Valley  
Ron Redd, Parker Water & Sanitation District  
Heather Beasley, Pinery Water & Wastewater District  
John Kaufman, Centennial Water & Sanitation District

Also present were: Eric Hecox, SMWSA, Executive Director  
Rick Marsicek, SMWSA, Director of Engineering  
Angie Ellenwood, SMWSA, Water Resources Engineer  
Mikal Martinez, SMWSA, Admin/Acct Assistant  
Russ Dykstra, Spencer Fane Britt & Browne LLP  
Kevin Collins, CliftonLarsonAllen LLP  
Mark Harding, Rangeview Metro District  
Luis Tovar, Cottonwood/Inverness W&SDs  
Doug Scott, Meridian Metro District  
Katie Spahr, ACWWA  
Beorn Courtney, Element Water  
Sarah Stone, CH2M  
Jeff Coufal, Castle Pines Metro District  
Tom Sale, Colorado State University  
Jim Jehn, representing Castle Pines  
Rick Schultz, Town of Castle Rock

**CALL TO ORDER:**

Director Kaunisto noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors and called the meeting of the South Metro Water Supply Authority to order at 1:03 p.m.

**APPROVE/REVISE AGENDA:**

The Board reviewed the Agenda. Upon motion duly made, seconded, and unanimously carried, the Board approved the Agenda.

**PUBLIC COMMENT:**

None.

**MINUTES:**

Minutes from October 19<sup>th</sup> Board Meeting were reviewed. Upon motion duly made and seconded, the Minutes were approved.

**CLAIMS:**

The Board reviewed the claims presented for payments, represented by check numbers 4190 through 4191 for interim payables and check numbers 4192 through 4200 for this month's payables. The October 31, 2015 Financial Statement was also presented to the Board by Eric Hecox. Upon a motion duly made and seconded, the Board approved the interim payments, the present claims in the amount of \$97,147.02, and the Financial Statement for the period ending October 31, 2015.

**COMMITTEE REPORTS:**

**Legislative Report** – Pat Ratliff was unable to attend this meeting.

**Attorney's Report** – Russ Dykstra has nothing to report at this time.

**ACTION ITEMS:**

**2016 Board Meeting Dates:** Eric Hecox directed the Board to the potential meeting dates provided in the board memo. Upon motion duly made and seconded, the Board voted to approve dates as recommended by staff with changes to January and February due to holidays falling on the 3<sup>rd</sup> Monday.

**Regional Messaging 2016 Scope of Work:** Eric Hecox provided a description of the GBSM Scope of Work for 2016. Upon motion duly made and seconded, the Board voted to approve the scope for next year and to authorize staff to prepare and sign an appropriate consulting contract.

**PRESENTATIONS/DISCUSSION ITEMS:**

**Conservation & Land Use Nexus Presentation by Beorn Courtney:** Beorn Courtney with Element Water provided a full presentation on her Water & Land Use Nexus report. Rick Schultz provided background related to the certification programs and training for landscapers.

**Colorado's Water Plan:** Eric Hecox presented an overview of Colorado's Water Plan released in late November. Eric Hecox provided some recommendations for steps moving forward and he answered questions from members. He will circulate to members the Interbasin Compact Committee Annual Report written by John Stulp.

**UPDATES: A written report was provided to the Board and Members. The following items were highlighted during the meeting:**

**ASR Pilot Study:** Eric Hecox provided background on the ASR Pilot Study and the re-initiation efforts currently under way. The groundwater group will be meeting on Friday, December 11<sup>th</sup> at Centennial W&SD.

**Regional Messaging:** Eric Hecox directed the members to the year-end report from GBSM and he provided a brief overview of the past year's progress with the regional messaging program.

**Office Space:** Eric Hecox thanked Mikal Martinez for her work with the office search and move. Eric Hecox invited members to walk through the newly finished space after the board meeting.

**Staffing Update:** Eric Hecox stated that staff is moving forward with the next position available within the Authority. Staff is in the process of interviewing for this position and will have a decision made shortly after final interviews on Friday, December 11<sup>th</sup>.

**UPCOMING EVENTS:**

- 12/9 – Metro Roundtable Meeting
- 12/11 – Groundwater Group meeting to discuss ASR Pilot Project
- 12/17 – Regional Messaging presentation to Highlands Ranch Chamber
- 12/25 – SMWSA Offices closed for Christmas
- 1/1 – SMWSA Offices closed for New Year
- 1/14 – Metro Roundtable Meeting
- 1/22 – CFWE Board Meeting
- 1/27-1/29 – CWC Annual Convention

**OTHER BUSINESS:**

None.

**EXECUTIVE SESSION:** Upon motion duly made, seconded, and unanimously carried, the Board entered into an executive session at 2:05 p.m. pursuant to CRS 24-6-402 (4) (b) and (e) to receive specific legal advice related to negotiations on the following:

- a. SMWSA Master Plan

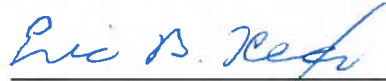
At 2:13 p.m., the Board adjourned the executive session and confirmed that no action was taken in executive session and that no matters were discussed beyond the scope for which it was called.

**ADJOURNMENT:** There being no further business to come before the Board, upon a motion duly made, seconded and unanimously carried, the meeting was adjourned at 2:13 p.m. The next regularly scheduled board meeting will be held on January 25, 2016 at 1:00pm at 8400 East Prentice Avenue, Greenwood Village, CO 80111.

RECORD OF PROCEEDING

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The foregoing minutes constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the South Metro Water Supply Authority.



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Director of the Authority