

**MINUTES OF A SPECIAL WORKSHOP  
OF THE BOARD OF DIRECTORS OF THE  
SOUTH METRO WATER SUPPLY AUTHORITY AND  
SOUTH METRO WISE AUTHORITY**

**HELD:** Monday, June 1, 2014 at 1:00 p.m. at the South Metro Water Supply Authority, 15<sup>th</sup> Floor Conference Room, 8400 East Prentice Avenue, Greenwood Village, Colorado 80111.

**ATTENDANCE:**

The regular meeting of the Board of Directors of South Metro Water Supply Authority and the South Metro WISE Authority ("Authorities"), Douglas and Arapahoe Counties, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Dave Kaunisto, East Cherry Creek Valley  
Mark Marlowe, the Town of Castle Rock  
Heather Beasley, Pinery Water & Wastewater District  
John Kaufman, Centennial Water & Sanitation District  
Mark Harding, Rangeview Metro District  
Mary Kay Provaznik, Dominion Water & Sanitation  
Ron Redd, Parker Water & Sanitation

Also present were: Eric Hecox, SMWSA, Executive Director  
Rick Marsicek, SMWSA, Director of Engineering  
Logan Burba, SMWSA, Water Resources Engineer  
Mikal Martinez, SMWSA, Admin/Acct Assistant  
Russ Dykstra, Spencer Fane Britt & Browne LLP  
Pat Mulhern, Cottonwood & Inverness

**STAFFING PLAN:** Eric Hecox provided an overview of a staffing plan created by staff. Eric recommends adding one employee in 2016 and one in 2017. He also detailed current and recommended staff time splits between South Metro and WISE. Members discussed areas where potential expertise could add value to current staff. The Board generally agreed with the staffing plan as presented and asked staff to pursue the necessary steps to implement it.

**OFFICE SPACE:** Eric and Mikal reviewed an office space memo detailing staff's office space search. They reviewed the criteria used for selecting potential office space options, summarized the top two proposals received, and answered questions. Several members provided feedback on several matters, including the lease term, and said that they prefer that staff pursue shorter terms. Members asked staff to move forward on counters to both proposals. Staff will negotiate aggressively and discover the best value of the two options.

**2016 BUDGET PREP:** Eric explained the rationale for starting the budget process earlier this year and he laid out the tentative schedule for this year's process. Several discussion items needing preliminary feedback from members include: level of effort for the Master

RECORD OF PROCEEDING

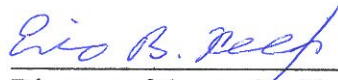
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Plan follow up and implementation of recommendations, potential groundwater/DBA initiatives, conservation initiatives, level of effort for regional messaging. Members provided feedback on their desire to not expand South Metro Water Supply Authority projects and expenses as many members' resources will be focused on WISE. The board asked staff to develop a budget emphasizing groundwater data collection, potentially integrating conservation with land use planning, focusing on statewide events rather than retail type exposure in the regional messaging program, and other initiatives. Staff will move forward with preparation of draft 2016 budgeting materials.

**LONG-TERM GOVERNANCE STRUCTURE:** Eric summarized the materials provided related to a 2013 workshop. Pat Mulhern spoke on the benefits of regionalizing efforts and restructuring the organization of governance. The members discussed various options and their thoughts on regionalization and long-term organization. Eric will compile notes on the issue and the group will revisit the issue at a time in the near future.

**ADJOURNMENT:** There being no further business to come before the Boards, upon a motion duly made, seconded and unanimously carried, the meeting was adjourned at 3:10 p.m. The next regularly scheduled board meeting will be held on June 15, 2015 at 1:00pm at 8400 East Prentice Avenue, Greenwood Village, CO 80111.

The foregoing minutes constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the South Metro Water Supply Authority.

  
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Director of the Authorities