

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
SOUTH METRO WATER SUPPLY AUTHORITY**

HELD: Monday, May 5, 2014 at 1:00 p.m. at the South Metro Water Supply Authority, 2nd Floor Conference Room, 8400 East Prentice Avenue, Greenwood Village, Colorado 80111.

ATTENDANCE FOR PART I (Board Only):

The SPECIAL WORKSHOP meeting of the Board of Directors of South Metro Water Supply Authority ("Authority"), Douglas and Arapahoe Counties, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Dave Kaunisto, East Cherry Creek Valley
Mark Marlowe, Town of Castle Rock
John Hendrick, Centennial Water and Sanitation District
Mitch Chambers, Stonegate Village Metro District
Pieter Van Ry, in for Ron Redd of Parker W&SD

Also present were: Eric Hecox, SMWSA, Executive Director
Rick Marsicek, SMWSA, Director of Engineering
Mikal Martinez, SMWSA, Assistant

CALL TO ORDER:

Director Kaunisto noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors and called the meeting of the South Metro Water Supply Authority to order at 1:04 p.m.

APPROVE/REVISE AGENDA:

The Board reviewed the Agenda. Upon motion duly made, seconded, and unanimously carried, the Board approved the Agenda.

EXECUTIVE DIRECTOR ANNUAL REVIEW:

The Board met privately to discuss the Self-Assessment from Eric Hecox and feedback from staff. After approximately 45 minutes of discussion, Eric, Rick, and Mikal were called back in.

STAFFING & BUDGET:

Eric Hecox laid out the general needs for a new employee with SMWSA. Rick and Eric answered questions from the Board members.

After a fifteen minute break, the meeting began with several members present.

ATTENDANCE FOR PART II (Full Membership):

Dave Kaunisto, East Cherry Creek Valley
Mark Marlowe, Town of Castle Rock
John Hendrick, Centennial Water and Sanitation District
Mitch Chambers, Stonegate Village Metro District
Pieter Van Ry, in for Ron Redd of Parker W&SD

Also present were: Eric Hecox, SMWSA, Executive Director
Rick Marsicek, SMWSA, Director of Engineering
Mikal Martinez, SMWSA, Assistant
Mark Harding, Rangeview
Mark Shively, independent consultant
Heather Beasley, Pinery W&WD
Jason Curl, CH2M Hill
Sarah Dorminy, CH2M Hill
Joshua Suter, Renaissance Land & Water Mgmt LLC

WATER AMBASSADOR PROGRAM:

Eric Hecox welcomed Mark Shively to present his PowerPoint and information packet to the full membership. He provided a summary of the Water Ambassador Program (WA) from 2009 to 2014, showed the program's results from 2009 to 2011, gave the DCWRA WA Program Final Report and a report on water education efforts in Colorado dated June 2013, and he provided other background literature for the program. Mark and Eric answered questions from members and the Board.

REGIONAL MESSAGING PLAN:

Mark Shively provided an updated Draft Regional Messaging Plan (Messaging: Water for Generations to Come) and he spelled out the need for a collective message, the key aspects of this plan, and the projected cost for his messaging proposal. Mark also handed out the 2014 Collective Email Blasts Schedule to Message Water Efficiency to Citizens. He explained that he will be sending out the first email blast draft to Mikal for distribution to members on May 6th.

SMWSA MASTER PLAN:

Eric Hecox introduced and welcomed Jason Curl and Sarah Dorminy of CH2M Hill to the meeting to give a brief presentation and update on the status of the Master Plan.

RENAISSANCE LAND & WATER:

Eric Hecox introduced Joshua Suter of Renaissance, who presented a PowerPoint overview of their water delivery solution proposal to SMWSA.

OTHER BUSINESS:

None.

ADJOURNMENT:

There being no further business to come before the Board, upon a motion duly made, seconded and unanimously carried, the special meeting was adjourned at 4:30 p.m. The next regularly scheduled board meeting will be held on May 19, 2014 at 1:00pm at 8400 East Prentice Avenue, Greenwood Village, CO 80111.

The foregoing minutes constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the South Metro Water Supply Authority.

Eric B. Reed

Director of the Authority