

RECORD OF PROCEEDING

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**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
SOUTH METRO WATER SUPPLY AUTHORITY**

**HELD:** Monday, November 29, 2021, at 1:00 p.m. by remote meeting.  
<https://us06web.zoom.us/j/89485987048?pwd=MktvWHZSNHBzZHV4STR6ellyMC82dz09>

**ATTENDANCE:**

This regular meeting of the Board of Directors of South Metro Water Supply Authority ("Authority"), Douglas and Arapahoe Counties, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Mark Harding, Rangeview Metro District  
Mark Marlowe, Castle Rock Water  
Dave Kaunisto, East Cherry Creek Valley W&SD  
Stephanie Stanley, Centennial Water & Sanitation District

Also present:

Lisa Darling, SMWSA, Executive Director  
Mikal Martinez, SMWSA  
Erik Jorgensen, SMWSA  
Chris Muller, SMWSA  
Kate Stephens, SMWSA  
Sheila Giusti, SMWSA  
Russ Dykstra, Spencer Fane  
Pat Ratliff, Ratliff & Associates  
Steve Balcerovich, Ratliff & Associates  
Heather Beasley, Pinery Water  
Ken Lykens, Meridian Metropolitan District  
Luis Tovar, Cottonwood / Inverness Water & Sanitation Districts  
Sandor Rebek, ACWWA  
Angie Brown, Dominion Water & Sanitation  
Josh Baile, Dominion Water & Sanitation  
Steve Coffin, Steve Coffin Strategies  
Jim Ginley, Jim Ginley Consulting LLC  
Lauren Pulver, Douglas County

**CALL TO ORDER:**

President Harding noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors and called the meeting of the South Metro Water Supply Authority to order at 1:00 p.m.

**APPROVE/REVISE AGENDA:**

The Board reviewed the agenda. Upon motion duly made, seconded, and unanimously carried, the Board approved the agenda as presented.

**MINUTES:**

Minutes from September 2021 were reviewed. Upon motion duly made and seconded, the Board approved the Minutes as presented.

**CLAIMS:**

The Board reviewed interim claims in the packet. The Board reviewed September and October 2021 financial statements in the packet. Upon motion duly made and seconded, the Board approved the claims as presented.

**COMMITTEE REPORTS:**

**Legislative Report** – Gabe Racz provided an update on Waters of the US legislation. Pat Ratliff and Steve Balcerovich provided their legislative reports covering activities in the legislative committees, particularly the Water Resources Interim Committee, and Colorado Water Congress. Steve Coffin updated the members on potential federal funding details related to the infrastructure package passage, congressional earmarks process, and COVID relief funds.

**ACTION ITEMS:**

**2022 Meeting Schedule** – Lisa Darling presented the recommended dates for next year’s board meetings. January 24, 2022 (due to holiday), March 21, 2022, May 16, 2022, July 18, 2022, September 19, 2022, and November 28, 2022 (due to holiday). Upon motion duly made, the Board voted to approve the proposed schedule.

**2022 Public Budget Hearing** – With a motion and second, President Harding opened the public budget hearing for the 2022 Budget. There were no public comments. President Harding closed the public budget hearing for 2022 Budget.

**2022 Annual Budget & Resolution** – Lisa Darling presented the final draft 2022 Budget, Resolution, and member payments anticipated. She provided details on member dues, anticipated rollover, revenue and expenses, and other general matters. Lisa Darling answered questions from members. Upon motion duly made and seconded, the Board voted to approve the 2022 Annual Budget as presented, and they directed staff to file the final approved budget with DOLA by January 31, 2022.

**Steve Coffin Strategies 2022 Consulting Agreement** – Lisa Darling presented a 2022 consulting agreement and scope of work with Steve Coffin Strategies LLC not to exceed

\$25,000. Upon motion duly made, the Board voted to approve this agreement.

**Jim Ginley 2022 Consulting Agreement** - Lisa Darling presented a consulting agreement and scope of work with Jim Ginley Consulting LLC for 2022, with a not-to-exceed contract total of \$10,000. Upon motion duly made, the Board voted to approve this agreement.

**PRESENTATIONS/DISCUSSION ITEMS:**

**Strategic Planning** – Jim Ginley presented an update to the SMWSA Strategic Plan, reviewed the revision process, and showed plans for developing new “core plan” and “implementation plan” for 2022-2024.

**Colorado Water Plan Update** – Lisa Darling presented on the Colorado Water Plan Update.

**UPDATES:**

A written report was provided to the Board and Members. The following items were highlighted during the meeting: *none*.

**UPCOMING EVENTS:**

- QWEL Training #8, 11/29-12/1
- One World One Water Advisory Council Meeting 12/2
- South Platte Forum 12/9
- Metro Basin Roundtable 12/9
- WEco Executive Committee 12/14
- WISE Board Meeting 12/15
- Salinity Stakeholder Meeting 12/15
- SMWSA Holiday Dinner 12/16
- SMWSA Offices Closed (Christmas) 12/24
- SMWSA Offices Closed (New Year’s) 12/31
- QWEL Training #9 1/10-1/12/2022
- WEco Executive Committee 1/11
- Metro Basin Roundtable 1/13
- SMWSA Offices Closed MLK 1/17
- SPROWG-PLOP Meeting 1/18
- South Platte BIP Update 1/19
- WEco Winter Board Meeting 1/21
- Colorado Water Congress 1/26-1/28
- Municipal Water Impact Task Force 11/3
- South Platte BIP Update 11/18
- Thanksgiving Holiday 11/25-11/26 (SMWSA offices closed)

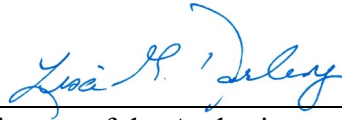
**OTHER BUSINESS:** None.

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**ADJOURNMENT:** There being no further business to come before the Board, upon a motion duly made, the meeting was adjourned at 2:01 p.m. The next board meeting will be scheduled for **January 24, 2022**, at 1:00 pm by remote meeting only.

The foregoing minutes constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the South Metro Water Supply Authority.



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Director of the Authority