

**RECORD OF PROCEEDINGS
MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
SOUTH METRO WISE AUTHORITY**

HELD: Wednesday, the 16th of December 2020, at 1:00 p.m. by web meeting in response to COVID-19.

ATTENDANCE:

A regular meeting of the Board of Directors of the South Metro WISE Authority was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Ron Redd, Parker Water & Sanitation District
Mary Kay Provaznik, Dominion Water & Sanitation
Mark Marlowe, Castle Rock Water
Luis Tovar, Cottonwood Water & Sanitation District
Ken Lykens, Meridian Metro District

Also present were:

Lisa Darling, SMWSA
Chris Muller, SMWSA
Mikal Martinez, SMWSA
Erik Jorgensen, SMWSA
Kate Stephens, SMWSA
Sheila Giusti, SMWSA
Russ Dykstra, Spencer Fane
Marina Kopytkovskiy, Parker Water
John Kaufman, Centennial Water & Sanitation
Mark Harding, Rangeview Metro
Heather Beasley, Pinery Water
Sarah Sjobakken, Stonegate Village MD
Angie Brown, Castle Rock Water

CALL TO ORDER:

President Redd noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors and called to order the regular meeting of the Board of Directors of the WISE Authority at 1:00 p.m.

BOARD ACTIONS

AGENDA: Lisa Darling presented the Agenda. Upon motion duly made and seconded, the Board approved the Agenda as presented.

MINUTES: The Board reviewed the November 18, 2020 Meeting Minutes. Upon motion duly made and seconded, the Board approved the Minutes.

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PAYABLES: Lisa Darling presented the payables for this month, and the November 2020 financial statement was presented for review. Sheila Giusti answered questions on the financial statement. Upon motion duly made and seconded, the Board approved the payables with one abstention by Ron Redd.

Binney Connection Pumping and Treatment Pay Application #5: Lisa Darling covered key details under the fifth pay application from Glacier Construction for the Binney Connection Pumping and Treatment package. Upon motion duly made and seconded, the Board approved pay application #5 from Glacier Construction for \$1,611,298.09.

Leonard Rice Engineers Amendment No. 1 to 2020 Consulting Agreement: Lisa Darling presented an amendment extending the master contract with Leonard Rice. Upon motion duly made and seconded, the Board voted to approve this amendment.

Black and Veatch Amendment No. 1 to 2020 Consulting Agreement: Lisa Darling presented an amendment extending the master contract with Black and Veatch. There will be a date revision changing July 1, 2020 to December 31, 2020 as the changing expiration date. Upon motion duly made and seconded, the Board voted to approve this amendment with date revision.

Black and Veatch Amendment No. 1 to Task Order No. 1 WTP pH System Project: Lisa Darling presented an amendment extending Task Order No. 1 with Black and Veatch for the WTP pH System Project. Upon motion duly made and seconded, the Board voted to approve this amendment.

Jacobs Task Order No. 4, General Engineering Services 2021: Lisa Darling presented Task Order No. 4 for the next calendar year to cover general engineering services. Upon motion duly made and seconded, the Board voted to approve this task order.

Jacobs Task Order No. 5, Binney Integration to RMS: Lisa Darling presented Task Order No. 5 for the next calendar year to cover the integration of the Binney Connection throughout the RMS billing tools. Upon motion duly made and seconded, the Board voted to approve this task order.

Leonard Rice Engineers Task Order No. 2, Binney Connection Integration: Lisa Darling presented Task Order No. 2 for the integration of the Binney Connection throughout the WISE web portal system. Upon motion duly made and seconded, the Board voted to approve this task order.

Leonard Rice Engineers Task Order No. 3, Web Portal Support 2021: Lisa Darling presented Task Order No. 3 for hosting expense and general support on the WISE web portal system. Upon motion duly made and seconded, the Board voted to approve this task order.

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Steve Coffin Strategies 2021 Consulting Agreement: Lisa Darling presented a consulting agreement with Steve Coffin Strategies for 2021 with a total of \$35,000 budget, of which \$20,000 is allocated for Binney public relations and \$10,000 for general WISE strategic communications. Upon motion duly made and seconded, the Board voted to approve this agreement.

Public Budget Hearing: President Redd opened the Public Budget Hearing for 2021 and allowed time for public comments. There were none. Lisa Darling provided key points in the final budget presented. President Redd closed the hearing.

2021 Annual Budget & Resolution Approval: Lisa Darling presented the draft 2021 budget and she provided further detail related to the Rangeview connection. She answered questions from members and ownership splits were discussed. Upon motion duly made and seconded, the Board voted to approve the 2021 Budget as presented, the Resolution to Adopt 2021 Budget, and to direct WISE staff to file the approved budget with DOLA.

The members discussed how capacity and asset ownership splits are calculated in relation to Rangeview's connection to the Binney Connection. Lisa Darling and Chris Muller answered board questions and provided clarification during the discussion.

2021 Meeting Schedule: Lisa Darling recommended a 2021 meeting schedule as remaining on the 3rd Wednesday at 1pm each month. Upon motion duly made and seconded, the Board voted to approve this proposed schedule for 2021 meetings.

DISCUSSIONS

BINNEY CONNECTION: Kate Stephens provided a detailed update on the status of the Binney construction project with photos of the pumping and treatment construction completed by Glacier Construction. Several items of importance mentioned: the blending box connection, slab pour is complete for the flow control structure, four chemical mixing pump cans have been placed, and they are nearing completion on the foundation slabs. Chris Muller went over the change order updates related to the control panels, additional under-slab encasement, and a change to the overhead door with a manual chain hoist operator, and he explained the change order risks related to cathodic protection. Chris also updated members on Xcel service to the pump station, scheduling of pump testing, concrete pouring of the flow control structure walls, and he mentioned that Glacier is hosting an outdoor foundation completion gathering.

UPDATES

A monthly update memo was provided with the Board materials.

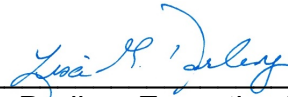
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OTHER BUSINESS: Lisa Darling explained that Luis Tovar's board seat will be up for election in January.

ADJOURNMENT: There being no further business to come before the Board and upon motion duly made and unanimously carried, the meeting was adjourned at 2:00 p.m. The next WISE board meeting is scheduled for January 20, 2021.

The foregoing minutes constitute a true and correct copy of the above-referenced meeting and were approved by the Board of Directors of the South Metro WISE Authority.



Lisa Darling, Executive Director
South Metro WISE Authority